

Job Posting

Cultural Education Assistant

Nikkei National Museum & Cultural Centre

6688 Southoaks Crescent, Burnaby BC

604.777.7000

Period of employment: May 18 – September 5, 2021 (16 weeks)

Hours: 9:30 am – 5pm Tuesday to Saturday (with occasional adjustments to accommodate programming)

Salary: \$17.00 per hour + mercs

Who we are:

The Nikkei National Museum & Cultural Centre (NNMCC) is located on the traditional, ancestral, and unceded territories of the Coast Salish Peoples; and in particular, the xʷməθkʷəy̓əm Musqueam, Skwxwú7mesh Úxwumixw Squamish, səliłwətaʔ Tsleil-Waututh, and kʷikʷəłəm Kwikwetlem First Nations territories. The NNMCC's mission is to honour, preserve and share Japanese culture and Japanese Canadian history and heritage for a better Canada. We fulfill our mission through exhibits, cultural and educational programs, special events, archival preservation and research, and community partnerships.

What you'll do (duties):

- Act as assistant supervisor for two 5-day sessions of Manga Camp summer day camp, in July and August 2020, assisting children age 9-12 with activities and ensuring they follow COVID-19 safety protocols
- Develop and/or lead a select number of arts and crafts activities inspired by Japanese culture for Manga Camp, for up to 12 children ages 9-12
- Assist in delivering digital educational programs about Japanese culture and Japanese Canadian history and heritage to school and educational groups
- Assist in installation and development of public gallery tours of the *Iron Willed: Women in STEM* exhibit featuring Japanese Canadian scientist Irene Uchida
- Lead in-person or virtual gallery tours of the *Iron Willed: Women in STEM* exhibit
- Assist with children's activities and cultural performances at the Nikkei Matsuri summer festival event, exact format TBC to comply with public health protocols
- As needed, represent the NNMCC in public outreach activities at Japanese Canadian community festivals and special events such as the Powell Street Festival, whether in-person or online
- Other duties as required, including attending staff meetings and assistance with daily and weekly administrative tasks related to cultural and educational programs

What you'll gain (learning objectives):

- Experience working in a culturally diverse and dynamic collaborative environment within a mid-sized organization
- Experience working with kids, especially ages 9-12, in an informal educational setting

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What you'll gain (learning objectives) continued:

- Ability to interpret historical and cultural concepts into concrete programs for children and public, including evaluation of programs' effectiveness
- Skills in managing a variety of daily, weekly, monthly, and longer tasks/projects and deadlines
- Familiarity with Japanese and Japanese Canadian history and culture
- Appreciation of cultural complexities and the importance of cultural sensitivity
- Public speaking/public engagement etiquette in a variety of contexts

Who you are (qualifications):

Candidates will be chosen on the basis of their skill level and ability. We invite individuals who reflect the diversity of our visitors to apply. In accordance with the British Columbia Accessibility Act a request for accommodation will be considered throughout the hiring process.

- A collaborative team player comfortable interacting with children and members of the public
- Organized and detail-oriented; flexible and willing to multi-task
- A strong communicator capable of working on tasks independently
- Must be a current full-time student between the ages of 16 and 30 and intend to return to full-time studies in the fall.
- Are a Canadian citizen or a permanent resident, or have refugee status in Canada.
- Are legally entitled to work in Canada.
- Students in the fields of education, communications, history, anthropology, Asian studies, museum studies, arts administration, and recreation are particularly encouraged to apply. The NNMCC welcomes students from interdisciplinary backgrounds.
- Computer literate; experience with digital broadcasting, including filmmaking and live video, are assets
- Fluent in English; any level of Japanese language is an asset
- Knowledge of Canadian and/or Japanese Canadian history, and a driver's license are assets.

Note: this position depends on funding through Canada Summer Jobs and Young Canada Works. The position will continue past the CSJ deadline to include the Nikkei Matsuri Festival's dates of September 3-5, 2021.

Applications

Please forward resume and cover letter by email to:

Carolyn Nakagawa, Culture, Education, and Programs Coordinator - hr@nikkeiplace.org with subject "Cultural Education Assistant"

Applications will be accepted until April 29, 2021.

POSITION IS DEPENDENT ON GRANT FUNDING

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Location

The Nikkei National Museum is located in the heart of Metro Vancouver, a 10 minute walk from the Edmonds Skytrain station, with easy access by public transit and car. There is free parking underground. Nearby attractions include the Shadbolt Centre for the Arts, the Burnaby Village Museum, the Burnaby



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Art Gallery, and the Edmonds Community Centre. Metrotown Mall is 3km away and downtown Vancouver is 20km away.

www.nikkeiplace.org

www.burnaby.ca/Things-To-Do/Visitor-Resources/Attractions.html

